

No. 16019/2/2010-Ch.III/IT
Government of India
Ministry of Chemicals & Fertilizers
(Department of Chemicals & Petrochemicals)

Shastri Bhavan, New Delhi
Dated, the 10 May, 2011

TENDER NO. 16019/2/2010-Ch.III/IT

TO

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INVITATION OF BID


Dear Sirs,

Sealed tender under "SINGLE BID SYSTEM" are invited for consumables for computers and other peripherals for one year in the prescribed Bid form and Proforma attached to this Bid document. The details of the tender are give below:-

- | | | |
|---------------------------------------|---|--|
| 1. Tender No. | : | 16019/2/2010-Ch.III/IT |
| a. Description of Items | : | Consumables of HP/Samsung printers |
| 2. Closing date & time for submission | : | 20.05.2011, 1500 hrs |
| a. Of bids | : | |
| 3. Date & Time of opening of bids | : | 20.05.2011, 1500hrs |
| 4. Bids validy upto | : | 30 days from the date of opening of bid. |
| 5. Correspondence Address | : | |
1. Shri Sanjay Bansal, Director
Department of Chemicals &
Petrochemicals.
R.No.230, A Wing,
Shastri Bhawan, New Delhi.

The Tender will be governed by conditions at Annexure-I.

Yours faithfully,


10/5/11

(Kailash)

Section Officer (IT)

Copy also enclosed to NIC, O/CEPC for
uploading on the website.

GENERAL CONDITIONS

1. Only those firms which are registered, suppliers / dealers of HP/Samsung, for supply of consumables/ peripherals, may send their quotations. A certificate to their effect may be enclosed with the quotations.
2. Your quotation should be enclosed in the envelope. Quotation envelop must display clearly our reference number, subjects opening & closing date.
3. Your rate should clearly specify composite rates i.e. inclusive will of all statutory levies and taxes.
4. Rates should be given according to our unit. No other alternative Unit will be considered.
5. Quotation will be opened on 20.05.2011 at 1500 hrs. You must send your authorized representative along with Authority letter to be present at the time of opening the quotation, if desired.
6. Offer or modification of offer after the opening date will not be considered.
7. The validity of the offer should be upto 30 days in respect of this tender.
8. The contract shall be valid for a period of one year but can be terminated any time without assigning any reasons.
9. No advance payment will be made. Payment will be made within 15 days from the receipt of the complete materials and submission of the pre-receipted bill.
10. Prices quoted should be discounted prices. A separate discount will be counted for the purpose of evaluation.
11. State your ST/CST/VAT registration No. and Date in your quotation.
12. **WARRANTIES AND GUARANTEES**
 - a. **MATERIALS AND WORKMANSHIP**
 - i. Supplier shall fully warrant that the stores, equipment and component supplied under the order shall be new and of first quality according to the specifications and shall be free from defects /even concealed fault/ deficiency in design, Material and Workmanship/ refilled or duplicate. Only quality/ branded items from original manufacturers may be supplied. Any replacement for a defective supply shall be done in a weeks time at supplier's own costs.
 - ii. Should any defects be noticed, Department shall inform the supplier and supplier shall immediately, on receipt of such intimation, replace the same.
 - b. **REJECTION**

If Department finds that the goods supplied are not in accordance with the specifications and other conditions stated in the order or are received in damaged condition, Department shall be entitled to reject the whole of the goods or the part as the case may be and intimate the supplier the rejection.
13. The financial statement of the firm duly signed by auditors and past experience in terms of timely and satisfactory supply must be indicated,
14. Supply shall be made within two days of a written order of the undersigned ((Section Officer(IT) D/o Chemicals & Petrochemicals, Shastri Bhawan, New Delhi).
15. The successful contractor shall have to deposit an amount of 10% of the value expected in the year in advance as security deposit in the form Bank Guarantee in favour of DDO, Department of C&PC to be retained during the currency as the contract.

16. The quotations should be accompanied by ' Earnest Money Deposit (EMD) of Rs. 10,000/- (Rupees Ten Thousand) only in the form of Account Payee Demand Draft to be drawn in favour of the pay & Account Officer, Department of Chemicals & Petrochemicals. Any quotation not accompanied with the EMD, will be rejected. The earnest money will be returned to all the unsuccessful tenders after finalization of the Contract.
17. In case of any violation of the terms, the security deposit shall be forfeited.

18. Any supply delayed by more than 10 days shall attract a penalty of 2.5% on the cost of the supply involved.

PRICE FORMAT

Type of cartridge/toner/consumable	Qty.	Rate quoted
HP		
Q2612A	1 No.	
Q5949X	1 No.	
Q2613A	1 No.	
CB435A	1 No.	
CB540A	1 No.	
CB541A	1 No.	
CB542A	1 No.	
CB543A	1 No.	
CC530A	1 No.	
CC531A	1 No.	
CC532A	1 No.	
CC533A	1 No.	
C3906F	1 No.	
Q6000A	1 No.	
Q6001A	1 No.	
Q6002A	1 No.	
Q6003A	1 No.	
CD887AA	1 No.	
CD888AA	1 No.	
Q6511A	1 No.	
CE310A	1 No.	
CE311A	1 No.	
CE312A	1 No.	
CE313A	1 No.	
C4902AA	1 No.	
C4906AA	1 No.	
C4907AA	1 No.	
C4908AA	1 No.	
C4909AA	1 No.	
CC388A	1 No.	
C6656AA	1 No.	
C6657AA	1 No.	
SAMSUNG		
K409	1 No.	
C409	1 No.	
M409	1 No.	
Y409	1 No.	
K4073	1 No.	
C4073	1 No.	
M473	1 No.	
Y4073	1 No.	

VAT EXTRA